

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Agenda

Tuesday, September 10, 2024
Regular Meeting Begins at 9:00 a.m.

The meeting will be held in person.
Location: 24641 Washington Ave
Murrieta, CA 92562

Telephonic locations:
1430 5th Street, Imperial Beach, CA 91932

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 817 0241 8327

Join URL: <https://us06web.zoom.us/j/81702418327>

MISSION STATEMENT

PACSAE seeks to develop literate, educated thinkers and achievers who:

Respect themselves, Respect others, Pursue knowledge, Apply facts and theories to solve problems, Participate productively in the economy and their communities, and Become motivated and able to learn for a lifetime.

PACSAE will pursue this vision with a philosophy of:

Hiring, supporting, and continuously training a high-quality faculty and administration, Working cooperatively with staff, students, and client agencies, Tailoring education programs to meet each student's needs, Assessing students on an ongoing basis, and Holding ourselves accountable for producing positive outcomes.

To achieve our objectives, PACSAE will:

Market our school as broadly as possible to attract talented faculty and staff, Create program-improvement teams among our staff, our students, and our client agencies, Develop Student Achievement Plans for each of our students, Employ innovative real-time assessment instruments to measure student needs and progress, and Monitor our success in improving student competencies—awarding achievement and correcting deficiencies.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-290-4898 Ext. 101.

1. CALL TO ORDER AND ROLL CALL

Time: _____

1.1. Roll Call

Rudy Kastelic	Chair
Thomas Schaaf	Vice Chair
Charlie Padilla	Chief Financial Officer

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 10, 2024.

Roll Call Vote:

Rudy Kastelic
Thomas Schaaf
Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PLEDGE OF ALLEGIANCE

Led by: _____

4. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

5. CORRESPONDENCE/PROPOSALS/REPORTS

- 5.1. School Highlights & Student Scholarship Recipient (K. Jones); New Assistant Director introduction; Retreat dates: October 2-4, 2024 (Board Attendance = October 4, 8:00am - 1:00pm); Presented by Jarom Luedtke, Executive Director
- 5.2. YASA, Presented by Starla Tyler, Assistant Director
- 5.3. Dashboard Alternative School Status (DASS) Renewal Discussion, Presented by Jarom Luedtke, Executive Director
- 5.4. Fiscal Update, Presented by Rebecca Henry (Charter Impact Director of Client Finance)
- 5.5. Board Training (Administrative Regulations & Procedures, Policy vs policy, Bylaws, Roles, etc.) Presented by Kevin Davis (Procopio Senior Associate)
- 5.6. Adding Board Members Discussion
- 5.7. Annual Board Evaluation

6. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes and Calendar

6.1. Minutes of the Regular Board Meeting that was held on June 4, 2024

6.2. Minutes of the Special Board Meeting that was held on June 8, 2024

Consent Calendar - Business/Financial Services

6.3. Check Register - June - August 2024

6.4. Approval of 2022-2023 Teaching Assignment Monitoring Outcomes (TAMO) Report

Consent Calendar - Personnel Services

6.5. Approval of Certificated Personnel Report

6.6. Approval of Classified Personnel Report

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

7. BUSINESS/FINANCIAL SERVICES

7.1. (Action) Approval of Unaudited Actuals Financial Report 2023-2024

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2023 to June 30, 2024, for Pathways Academy Adult Education.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

7.2. (Action) Approval of the 2023-24 Education Protection Account (EPA) Final Expenditure Report

It is recommended the Board approve the 2023-2024 Education Protection Account (EPA) Actual Expenditures for Pathways Academy Adult Education.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

7.3. (Action) Approval to Increase Board Member Stipends from \$600 per month to \$650 per month effective September 1, 2024

It is recommended the Board approve the increase in board member stipends from \$600 per month to \$650 per month effective September 1, 2024.

Estimated Fiscal Impact: \$1,500

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

8. ORGANIZATIONAL STRUCTURE OF THE BOARD

8.1. (Action) Reappointment of Board of Directors and Terms

It is recommended the Board approve the reappointment of Board of Director Charlie Padilla for a 3-Year Term.

The Bylaws of Pathways Academy Adult Education state in Article VII Board of Directors:

“Section 5. DIRECTORS’ TERMS. The initial Board of Directors shall be appointed for five (5) years. At the end of the Board of Directors’ initial term, directors will be appointed to one, two, and three-year staggered terms, as determined by the initial Board of Directors. Thereafter, each director shall hold office unless otherwise removed from office in accordance with these bylaws for three (3) years and until a successor director has been designated and qualified.”

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

9. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda.

10. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 11.0.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. CLOSED SESSION

Conference with Legal Counsel – Existing Litigation Gov. Code section 54956.9(d)91)

a. Yvette Lares v. The Collaborative Charter Services Organization, et al.

Public Employee Performance Evaluation Pursuant to Government Code 54957

b. Performance Evaluation - Goal Setting, Executive Director

12. RECONVENE REGULAR MEETING

Time: _____

13. CALENDAR

The next scheduled regular board meeting will be held on December 10, 2024 at 9:00am.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

14. BOARD COMMENTS

- Future agenda items

15. CEO COMMENTS

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Pathways Academy Adult Education. Telephone, 760-290-4898 Ext. 101