

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Minutes

Wednesday, October 12, 2022
Regular Meeting Begins at 12:00 p.m.
Closed Session Begins at 12:05 p.m.
Regular Meeting Reconvene at 12:30 p.m.

The meeting will be held virtually.
Join by telephone or via Zoom conferencing link below:
Dial In: 1-669-900-9128
Meeting ID: 823 3148 4634
Join URL: <https://us06web.zoom.us/j/82331484634>

1. CALL TO ORDER AND ROLL CALL

Time: 12:00 p.m.

1.1. Roll Call

Charlie Padilla	Chair	<i>Present</i>
Rudy Kastelic	Vice Chair	<i>Present</i>
Thomas Schaaf	Chief Financial Officer	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of October 12, 2022.

Moved by RKastelic	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

3. BOARD GOVERNANCE

3.1. (Action) Approval of Resolution No. 2022-10-12 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

It is recommended the Board approve Resolution No. 2022-10-12 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

OPTION 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

OPTION 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

The Board chose Option 2.

Moved by TSchaaf	Seconded by RKastelic			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			
<i>Motion carried unanimously, 3-0.</i>				

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

There were no public comments.

5. ADJOURN TO CLOSED SESSION

Time: 12:03 p.m

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 6.0.

Moved by TSchaaf	Seconded by RKastelic			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			
<i>Motion carried unanimously, 3-0.</i>				

6. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation Gov. Code section 54956.9

- a. Significant exposure to litigation pursuant to d(2) – 1 matter

7. RECONVENE REGULAR MEETING

Time: 2:18 p.m.

Tomas Schaaf, Chief Financial Officer, reported they approved a Conflict of Interest Waiver Agreement.

8. PLEDGE OF ALLEGIANCE

Led by: Rudy Kastelic

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

10. CORRESPONDENCE/PROPOSALS/REPORTS

- 10.1. School Highlights & California Dashboard Local Indicator Self Reflection Survey Results, Presented by Jarom Luedtke, Executive Director
- 10.2. Student Performance Data, Presented by Jarom Luedtke, Executive Director and Ericka Grant, Assistant Director and Intervention & Transition Coordinator
- 10.3. Fiscal Update, Presented by Rebecca Heinricy, Charter Impact Director of Client Finance
- 10.4. Upcoming November Board Study Session - Topics of Discussion Presented by Jarom Luedtke, Executive Director

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

11.1. Minutes of the Board Study Session that was held on September 14, 2022

11.2. Minutes of the Regular Board Meeting that was held on September 14, 2022

Consent Calendar - Business/Financial Services

11.3. Check Register - August 2022

Moved by RKastelic	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of Board Compensation for Executive Director Evaluation Process for the 2022-2023 School Year

It is recommended the Board approve \$400 per board member for each review date of the Executive Director’s Evaluation process (09/14/22, 12/14/22, 03/08/23, and 05/10/23) totalling \$1,600 per board member (\$4,800 overall total).

The Board did survey all of their previous partners with The CSO, as well as others and received their results. In conclusion, they feel this is a great proposal and that this will be better to do in-house.

Moved by TSchaaf	Seconded by RKastelic			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

13. CALENDAR

The next scheduled meeting will be held virtually on November 9, 2022.

14. BOARD COMMENTS

The Board is glad to hear that the number of graduates has increased. They were very impressed with the Assistant Director’s presentation and the information that was shared was extremely helpful. The financial report presentation was very informative. The Board appreciates the Executive Director’s leadership and it is reflective in the success we are having along with the Assistant Director. The Board is proud to be associated with Pathways Academy.

15. CEO COMMENTS

The CEO appreciates the Board’s comments. The CEO feels that Pathways is doing well in ADA (average daily attendance) & enrollment, the budget is looking healthy, graduates and retention are doing well, and he wants to continue to nourish the relationship with the Board. He feels it is

important to reach out to the students in a positive way and he will continue to do so even as we grow to keep a positive rapport with them.

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 1:26 p.m.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote:

Ayes

Nays

Abstained

Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:
Charlie Padilla
EFB5E7D94660476...

Charlie Padilla
Chair, Governing Board

Signed:

DocuSigned by:
Tabitha Richard
B278929AE8604D5...

Tabitha Richard
Clerk, Governing Board