

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Minutes

Thursday, March 23, 2023
Regular Meeting Begins at 10:00 a.m.

The meeting will be held in person.
Location: 24641 Washington Ave
Murrieta, CA 92562

Telephonic location:
1430 5th Street, Imperial Beach, CA 91932

Join by telephone or via Zoom conferencing link below:
Dial In: 1-669-900-9128
Meeting ID: 843 4482 5424
Join URL: <https://us06web.zoom.us/j/84344825424>

1. CALL TO ORDER AND ROLL CALL

Time: 10:00 a.m.

1.1. Roll Call

Rudy Kastelic	Chair	<i>Present</i>
Thomas Schaaf	Vice Chair	<i>Present</i>
Charlie Padilla	Chief Financial Officer	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of March 23, 2023.

Moved by CPadilla	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 10:03 a.m

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation - 2nd Review, Executive Director

Tom Schaaf, Vice Chair, reported no action was taken during the closed session.

6. RECONVENE REGULAR MEETING

Time: 10:51 a.m.

7. PLEDGE OF ALLEGIANCE

Led by: Charlie Padilla

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights, Graduation Ceremony, PACSAE Retreat, WASC Update, Legislative Advocacy, and 2022 Survey Input Results, Presented by Jarom Luedtke, Executive Director
- 9.2. Fiscal Update, Presented by Jason Jacksack (Charter Impact Director of Client Finance)
- 9.3. 2023-2024 Strategic Plan Discussion

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from

the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on February 28, 2023

Consent Calendar - Business/Financial Services

10.2. Check Register - February 2023

Consent Calendar - Education/Student Services

10.3. Approval of Instructional Calendar Track 1 2023-2024

10.4. Approval of Instructional Calendar Track 2 2023-22024

Consent Calendar - Personnel Services

10.5. Approval of 2023-2024 Certificated Employee Work Year Calendar

10.6. Approval of 2023-2024 Classified Employee Work Year Calendar

Consent Calendar - Policy Development

10.7. Approval of existing policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000- Business/Fiscal- Non-instructional

3020-PAAE Expenses Fiscal Policy

4000 Series - Personnel

4055-PAAE Internal Complaint Policy

4170/ 4170E-PAAE Injury Illness Prevention Plan

Moved by CPadilla

Seconded by TSchaaf

Roll Call Vote: Ayes Nays Abstained Absent

Rudy Kastelic X

Thomas Schaaf X

Charlie Padilla X

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) for Pathways Academy Adult Education

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for Pathways Academy Adult Education - Warner (#2052) for the year ending June 30, 2024.

Fiscal Impact: \$17,975

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			
<i>Motion carried unanimously, 3-0.</i>				

12. CALENDAR

The next scheduled meeting will be held on *May 3, 2023* at 9:00am.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

13. BOARD COMMENTS

The Board feels there is good progress with our school and appreciates all the staff. They congratulate the staff on a positive WASC visit. They appreciate the CEO reaching out to the legislators on behalf of the organization and request that if he receives any information in relation to charter schools, to please forward this information to the Board.

14. CEO COMMENTS

The CEO appreciates the Board’s support and is looking forward to the upcoming changes. He appreciates the staff’s hard work with WASC. He looks forward to the next meeting in May.

15. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at *11:51 a.m.*

Moved by TSchaaf

Seconded by CPadilla

Roll Call Vote:

Ayes

Nays

Abstained

Absent

Rudy Kastelic

X

Thomas Schaaf

X

Charlie Padilla

X

Motion carried unanimously, 3-0.

Signed:

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Rudy Kastelic
Chair, Governing Board

Tabitha Richard
Clerk, Governing Board