

**PATHWAYS ACADEMY ADULT EDUCATION**  
**Regular Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**ADULT EDUCATION**

**Agenda**

**Wednesday, April 20, 2022**  
**Regular Meeting Begins at 1:00 p.m.**  
**Closed Session Begins at 1:05 p.m.**  
**Regular Meeting Reconvene at 1:45 p.m.**

**The meeting will be held virtually.**  
**Join by telephone or via Zoom conferencing link below:**  
**Dial In: 1-669-900-9128**  
**Meeting ID: 821 7504 5383**  
**Join URL: <https://us06web.zoom.us/j/82175045383>**

**MISSION STATEMENT**

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and sharing of resources.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-494-9646.

**1. CALL TO ORDER AND ROLL CALL**

Time: \_\_\_\_\_

**1.1. Roll Call**

Charlie Padilla	President
Rudy Kastelic	Vice President
Thomas Schaaf	Clerk

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of April 20, 2022.

Roll Call Vote:

Charlie Padilla  
Rudy Kastelic  
Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

Time: \_\_\_\_\_

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

Charlie Padilla  
Rudy Kastelic  
Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**5. CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION**

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. Pathways Academy Adult Education, Case No. 37-2021-00022441-CU-WT-NC

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case)

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation, Director

6. **RECONVENE REGULAR MEETING**

Time: \_\_\_\_\_

7. **PLEDGE OF ALLEGIANCE**

Led by: \_\_\_\_\_

8. **PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. **CORRESPONDENCE/PROPOSALS/REPORTS**

- 9.1. School Highlights, Weekly Enrollment and ADA Scoreboard, Presented by Jarom Luedtke, Director
- 9.2. 2021-22 Organizational Chart and Options 1 & 2 for 2022-23 School Year, Presented by Jarom Luedtke, Director

10. **CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes**

- 10.1. Minutes of the Regular Board Meeting that was held on March 9, 2022

**Consent Calendar - Business Services**

- 10.2. Check Register - March 2022

**Consent Calendar - Education/Student Services**

- 10.3. Approval of Instructional Calendar Track G 2022-23
- 10.4. Approval of Instructional Calendar Track H 2022-23

**Consent Calendar - Personnel Services**

- 10.5. Approval of Job Descriptions

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **11. BUSINESS/FINANCIAL SERVICES**

### **11.1. (Action) Approval of School Pathways Access Agreement (Renewal)**

It is recommended the Board approve the School Pathways Access Agreement for Pathways Academy Adult Education - Warner (#2052).

**Fiscal Impact:** \$12,779.38

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **11.2. (Action) Approval of Closure of Chase Bank Account \*2673 (Debit Card)**

It is recommended the Board approve the closure of Chase bank account \*2673 (Debit Card) for Pathways Academy Adult Education - Warner (#2052).

**Fiscal Impact:** None.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **11.3. (Action) Approval of Memorandum of Understanding (MOU) between Workforce Investment Opportunity Act (WIOA) Program Service Provider, Community Services Employment Training (CSET) and Pathways Academy Charter School - Adult Education (PACSAE)**

It is recommended the Board approve the MOU between Workforce Investment Opportunity Act (WIOA) Program Service Provider, Community Services Employment Training (CSET) and Pathways Academy Charter School - Adult Education (PACSAE).

**Fiscal Impact:** None.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **12. PERSONNEL SERVICES**

### **12.1. (Action) Approval of 2022-23 Change in Employer Contribution towards Employee Benefit Plans**

It is recommended the Board discuss and potentially approve a change in employer contribution amount towards employee benefit plans for the 2022-23 school year.

**Fiscal Impact:** To be determined based on actual rates.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **12.2. (Action) Approval of Declaration of Need (DON)**

It is recommended the Board approve the Declaration of Need (DON) for Pathways Academy Adult Education - Warner (#2052).

**Fiscal Impact:** None.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **13. POLICY DEVELOPMENT**

### **13.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**4000 Series - Personnel**

4160-PAAE Children of Teachers Policy

**9000 Series - Board By-Laws**

9000-PAAE Role of the Board

9005-PAAE Governance Standards

9010-PAAE Public Statements

9011-PAAE Disclosure of Confidential-Privileged Information

9012-PAAE Board Member Electronic Communications

9100-PAAE Organization

9110-PAAE Terms of Office

9121-PAAE President

9122-PAAE Secretary

9123-PAAE Clerk

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**14. CALENDAR**

The next scheduled meeting will be held virtually on May 11, 2022.

**15. BOARD COMMENTS**

**16. CEO COMMENTS**

**17. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at \_\_\_\_\_ p.m.

Roll Call Vote:

Thomas Schaaf

Charlie Padilla

Rudy Kastelic

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda, contact  
Pathways Academy Adult Education. Telephone, 760-494-9646