

M PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Agenda

Tuesday, September 12, 2023
Regular Meeting Begins at 9:00 a.m.

The meeting will be held in person.
Location: 24641 Washington Ave
Murrieta, CA 92562

Telephonic locations:
1430 5th Street, Imperial Beach, CA 91932

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 854 5541 9693

Join URL: <https://us06web.zoom.us/j/85455419693>

MISSION STATEMENT

PACSAE seeks to develop literate, educated thinkers and achievers who:

Respect themselves, Respect others, Pursue knowledge, Apply facts and theories to solve problems, Participate productively in the economy and their communities, and Become motivated and able to learn for a lifetime.

PACSAE will pursue this vision with a philosophy of:

Hiring, supporting, and continuously training a high-quality faculty and administration, Working cooperatively with staff, students, and client agencies, Tailoring education programs to meet each student's needs, Assessing students on an ongoing basis, and Holding ourselves accountable for producing positive outcomes.

To achieve our objectives, PACSAE will:

Market our school as broadly as possible to attract talented faculty and staff, Create program-improvement teams among our staff, our students, and our client agencies, Develop Student Achievement Plans for each of our students, Employ innovative real-time assessment instruments to measure student needs and progress, and Monitor our success in improving student competencies—awarding achievement and correcting deficiencies.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-290-4898 Ext. 101.

1. CALL TO ORDER AND ROLL CALL

Time: _____

1.1. Roll Call

Rudy Kastelic Chair
Thomas Schaaf Vice Chair
Charlie Padilla Chief Financial Officer

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 12, 2023.

Roll Call Vote:

Rudy Kastelic
Thomas Schaaf
Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

Rudy Kastelic
Thomas Schaaf
Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. CLOSED SESSION

Conference with Legal Counsel – Existing Litigation Gov. Code section 54956.9(d)91)

- a. Teshami Reid v. The Collaborative Charter Services Organization, et al.
- b. Yvette Lares v. The Collaborative Charter Services Organization, et al.

6. RECONVENE REGULAR MEETING

Time: _____

7. PLEDGE OF ALLEGIANCE

Led by: _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than

three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights Presented by Jarom Luedtke (Executive Director): Special WIOA Guest, Adrineh Terantonians (Regional Director at Equus Workforce Development); New staff introductions; Retreat dates: November 13-15, 2023
- 9.2. Intervention Plan, Presented Starla Tyler (Assistant Director)
- 9.3. Fiscal Update, Presented by Rebecca Henry (Charter Impact Director of Client Finance)
- 9.4. Proposal to rename school
- 9.5. Annual Board Evaluation

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes and Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on June 6, 2023
- 10.2. Minutes of the Special Board Meeting that was held on August 22, 2023
- 10.3. Approval of the Final 2023-2024 Board Meeting Calendar

Consent Calendar - Business/Financial Services

- 10.4. Check Registers- May-July 2023
- 10.5. Ratification of 2023–2024 Spring Consolidated Application (ConApp)
- 10.6. Bolton & Company Property and Casualty Insurance Policies for the 2023-2024 (Renewal) \$34,273 originally proposed \$32,903

Consent Calendar - Personnel Services

- 10.7. Approval of Certificated Personnel Report
- 10.8. Approval of Classified Personnel Report

Roll Call Vote:

Rudy Kastelic
Thomas Schaaf
Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of Unaudited Actuals Financial Report 2022-2023

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2022 to June 30, 2023, for Pathways Academy Adult Education.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.2. (Action) Approval of the 2022-23 Education Protection Account (EPA) Final Expenditure Report

It is recommended the Board approve the 2022-23 Education Protection Account (EPA) Actual Expenditures for Pathways Academy Adult Education.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. POLICY DEVELOPMENT

12.1. (Action) Approval of New Board Policy

It is recommended the Board approve the proposed policy. This policy will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

4000 Series - Personnel

4175-PAAE Professional Development Reimbursement Policy

Fiscal Impact: Approximately \$8,000 annually

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. ORGANIZATIONAL STRUCTURE OF THE BOARD

13.1. (Action) Reappointment of Board of Directors and Terms

It is recommended the Board approve the reappointment of Board of Director Thomas Schaaf.

The Bylaws of Pathways Academy Adult Education state in Article VII Board of Directors:

“Section 5. DIRECTORS’ TERMS. The initial Board of Directors shall be appointed for five (5) years. At the end of the Board of Directors’ initial term, directors will be appointed to one, two, and three-year staggered terms, as determined by the initial Board of Directors. Thereafter, each director shall hold office unless otherwise removed from office in accordance with these bylaws for three (3) years and until a successor director has been designated and qualified.”

14. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda.

15. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 16.0.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

16. CLOSED SESSION

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation - Goal Setting, Executive Director

17. RECONVENE REGULAR MEETING

Time: _____

18. CALENDAR

The next scheduled meeting will be held on December 12, 2023 at 9:00am.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

19. BOARD COMMENTS

- Future agenda items

20. CEO COMMENTS

21. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ p.m.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact

Pathways Academy Adult Education. Telephone, 760-290-4898 Ext. 101