

**PATHWAYS ACADEMY ADULT EDUCATION**  
**Regular Meeting of the Board of Directors**



**ADULT EDUCATION**

**Minutes**

**Tuesday, June 4, 2024**

**Regular Meeting Begins at 9:00 a.m.**

**The meeting will be held in person.**

**Location: 24641 Washington Ave  
Murrieta, CA 92562**

**Telephonic locations:**

1430 5th Street, Imperial Beach, CA 91932  
950 Wolf Canyon Loop, Chula Vista CA 91913

**Join by telephone or via Zoom conferencing link below:**

**Dial In: 1-669-900-9128**

**Meeting ID: 842 6143 0989**

**Join URL: <https://us06web.zoom.us/j/84261430989>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 9:05 a.m.

**1.1. Roll Call**

Rudy Kastelic	Chair	<i>Present</i>
Thomas Schaaf	Vice Chair	<i>Present</i>
Charlie Padilla	Chief Financial Officer	<i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 4, 2024.

Moved by TSchaaf

Seconded by CPadilla

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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Rudy Kastelic

X

Thomas Schaaf

X

Charlie Padilla

X

***Motion carried, 3-0.***

**3. PLEDGE OF ALLEGIANCE**

Led by: *Charlie Padilla*

**4. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**5. CORRESPONDENCE/PROPOSALS/REPORTS**

**5.1.** School Highlights, Presented by Jarom Luedtke, Executive Director

**6. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes and Calendar**

**6.1.** Minutes of the Regular Board Meeting that was held on May 14, 2024

**Consent Calendar - Business/Financial Services**

**6.2.** Check Register - May 2024

**6.3.** Approval of Surplus of Electronic Devices

**6.4.** Approval of Arts and Music in Schools (AMS) Fiscal Year 2023-24 Annual Report

**Consent Calendar - Personnel Services**

**6.5.** Approval of Certificated Personnel Report

**6.6.** Approval of 2024-2025 Employee Handbook - *Item pulled*

**6.7.** Approval of Registrar & Compliance Specialist Job Description

**Consent Calendar - Education/Student Services**

**6.8.** Approval of 2024-2025 English Learner Master Plan

**6.9.** Approval of 2024-2025 Parent & Student Handbook

*Thomas Schaaf, Vice Chair, moved to pull item 6.6, the Approval of the 2024-2025 Employee Handbook, and to bring it back for consideration at a separate Special Board Meeting on Saturday, June 8, 2024, at 8:00 a.m.*

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote:

Ayes   Nays   Abstained   Absent

Rudy Kastelic	X
Thomas Schaaf	X
Charlie Padilla	X

*Motion carried, 3-0.*

**7. PUBLIC HEARING**

**7.1. (Hearing) Local Control & Accountability Plan (LCAP) 2024-25 with Dashboard Local Indicators**

It is recommended the Board enter into a public hearing regarding the LCAP for 2024-25 with Dashboard Indicators. During the hearing there will be a presentation on the LCAP for 2024-25.

- a. 2024-25 LCAP Plan Summary
- b. Annual Update for the 2023-24 LCAP Plan Year

*Charlie Padilla, Chief Financial Officer, made a motion to open the hearing, seconded by Thomas Schaaf, Vice Chair.*

Hearing Open: 9:38am                      Hearing Closed: 10:00 am

**7.2. (Hearing) Proposed Budget 2024-25**

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2024-25 school year. During the hearing there will be a presentation on the Proposed Budget for the 2024-25 school year.

- a. 2024-25 Preliminary Budget
- b. 2024-25 Education Protection Account (EPA) Budget
- c. 2024-25 Local Control Funding Formula (LCFF) Budget Overview for Parents

*Thomas Schaaf, Vice Chair, made a motion to open the hearing, seconded by Charlie Padilla, Chief Financial Officer.*

Hearing Open: 10:00 am                      Hearing Closed: 10:20 am

**8. BUSINESS/FINANCIAL SERVICES**

**8.1. (Action) Budget Adoption 2024-2025**

It is recommended the Board adopt the budget for the ~~2023-2024~~ 2024-2025 school year.

- a. 2024-25 Preliminary Budget
- b. 2024-25 Education Protection Account (EPA) Budget

**Fiscal Impact:** \$7,089,569

Moved by TSchaaf	Seconded by CPadilla
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>

Rudy Kastelic	X
Thomas Schaaf	X
Charlie Padilla	X

***Motion carried, 3-0.***

**8.2. (Action) Approval of Estimated Amount for Property and Casualty Insurance Policies for the 2024-2025 year as presented by Bolton & Company (Renewal)**

It is recommended the Board approve the renewal rates for all property and casualty insurance policies for the 2024-2025 school year.

**Estimated Fiscal Impact: \$37,375**

Moved by CPadilla	Seconded by TSchaaf
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>
Rudy Kastelic	X
Thomas Schaaf	X
Charlie Padilla	X

***Motion carried, 3-0.***

**9. EDUCATION/STUDENT SERVICES**

**9.1. (Action) Approval of Local Control & Accountability Plan (LCAP) 2024-2025 with Dashboard Local Indicators**

It is recommended the Board approve the Local Control & Accountability Plan (LCAP) 2024-2025 with Dashboard Local Indicators.

**Fiscal Impact: \$5,077,876**

Moved by TSchaaf	Seconded by CPadilla
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>
Rudy Kastelic	X
Thomas Schaaf	X
Charlie Padilla	X

***Motion carried, 3-0.***

**10. CALENDAR**

The next scheduled regular board meeting will be held on September 10, 2024 at 9:00am.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

**11. BOARD COMMENTS**

- Future agenda items - Increase board member compensation by \$50
- Consideration of increasing board members from 3 to 5 board members.

The Board extends its appreciation to the administration, faculty, and staff for a productive school year. They are grateful for all of today’s presentations and are highly impressed with the success achieved by the PACSAE team.

**12. CEO COMMENTS**

The CEO is grateful for the hard work and contributions of the Special Projects Coordinator, Executive Assistant, and Finance Director to the PACSAE team. He values the Board's support and appreciates all they do. The CEO is looking forward to the upcoming school year.

**13. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 10:54 *a.m.*

Moved by TSchaaf

Seconded by CPadilla

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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Rudy Kastelic

X

Thomas Schaaf

X

Charlie Padilla

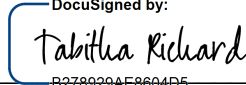
X

***Motion carried, 3-0.***

Signed:

Signed:

Signed by:  
  
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 Rudy Kastelic  
 Chair, Governing Board

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 Tabitha Richard  
 Clerk, Governing Board